

Role Profile

Job Title:	Master Shipwright
Department:	Conservation & Collections
Reporting:	Head of Conservation
Location:	NMRN (HQ)
Date:	February 2021

NMRN Vision and Mission

Vision: To be the world's most inspiring Naval Museum

Mission: Inspiring learning, enjoyment and engagement with the story of the Royal Navy, and its impact in shaping the modern world.

Primary Job Purpose

To be the technical expert on the hull of HMS Victory and the associated shipwright works.

To lead the work to reinstate the timber elements of the ship's hull structure and planking, as we reconstruct Victory to its 1805 appearance.

To work as a senior member of the project team developing and delivering the plan for conservation of HMS Victory.

To manage the shipwright team applying the expertise and specialised skills necessary to deliver the project works package to the ship's hull.

To manage external contractors to deliver activities within the Conservation Project Plan and to assist in procurement of specialist services.

To be responsible for meeting legal, health and safety & CDM requirements relating to the conservation of HMS Victory. To take on the role of temporary works coordinator for the scaffolding of the ship's hull.

To work as part of the team to ensure that HMS Victory is maintained and operated to a high and safe standard.

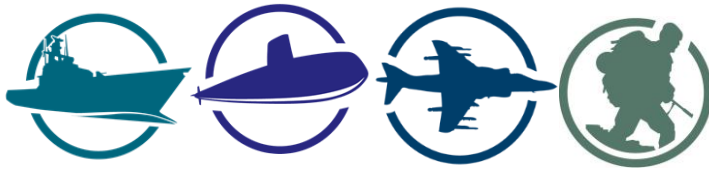
Decision making authority and freedom to act

Plans and carries out shipwright work for HMS Victory, and co-ordinates this with colleagues working in other specialist teams.

Manages programme of work at the ship, preparation of planking in the workshop and supply of suitable timber from contracted suppliers.

Responsibility for ensuring quality of timber and associated shipwright works to the ship.

Contribute to and review the project Safety Health & Environment Plan.



Alerts the Project Director and Project Manager to issues arising in the course of conservation work.

Contributes to the delivery of the Corporate Plan.

Financial responsibility

Delegated authority within the Museum Operations Directorate (Band E)

Conservation project budget as delegated by the Victory Project Director.

Information systems

Leads team planning meetings.

Project planning documentation and reporting.

Assessing and reporting progress against the project plan to the Project Manager (HMS Victory).

People management

Manages shipwright project team and collaborate with colleagues managing the other specialist members of the conservation team.

Motivates, inspires and influences others, providing effective leadership to support individuals and the team to develop and reach their full potential.

Effectively delegates to support individual and team development to achieve team and strategic objectives.

Ability to adapt management style, when required.

To ensure appropriate oversight of the work of contractors.

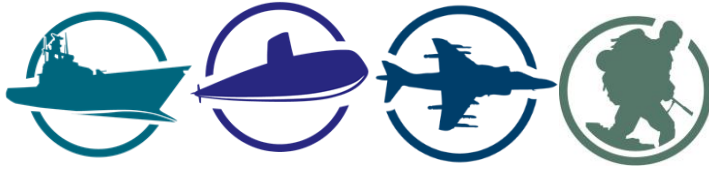
Communication and relationships

Works in collaboration with the Lead Shipwright in the Conservation Team who manages the works on the other Historic Ships the Collection.

Works closely with the project team for HMS Victory. Ensures work to the ship is undertaken and recorded to the highest professional standards.

Establishes and maintains good relationships with externally commissioned professional teams.

Works with colleagues in the Museum Operations and Resources directorates.



Works with colleagues within Museum Operations to ensure project conservation work makes a valuable contribution to the visitor experience on offer on HMS Victory.

Represents NMRN and conservation work to different audiences e.g. through social media and broadcast work.

Knowledge, Skills and Experience	
Subject	Mandatory
Knowledge	Specialist knowledge of the construction, conservation and maintenance of timber historic ships or similar built heritage.
	Knowledge of the professional skills and services, relevant to timber ship construction, that are available through commissioning.
	Knowledge of technical properties of timber as appropriate in the context of ship-building.
	Knowledge of Health and Safety requirements.
	Knowledge of project planning in the ship repair or conservation industries.
Experience	Experience of leading a team in timber ship construction or comparable large-scale projects. Production and use of project documentation.
	Experience of leading, managing and motivating staff.
	Experience of tendering and selecting external contractors and of securing best value.

These are a guide to the contents of the main job and the skills and experience required. (This is not intended to be a task list). It is inevitable that the job content may change over time, and post holders are normally consulted about any significant changes. This information may be periodically reviewed, revised and updated to reflect appropriate changes.

I have read and fully understand the above Role Profile

Agreed by Date:..... (Employee)

Approved by:..... Date:..... (Line Manager)