



Steamship Shieldhall – Honorary Treasurer to the Board of Trustees

SS Shieldhall is the country's last steam powered cargo and passenger ship and the largest operational steamship in the UK, taking passengers on board for a unique programme of steam-powered excursions and provides a venue for events to promote maritime interests. Shieldhall is unique and as a member of the National Historic Fleet is acknowledged as being of pre-eminent significance, providing an insight into the UK's maritime history and technology, thereby meriting the highest priority for long-term preservation. SS Shieldhall is owned by Solent Steam Packet Limited (a Community Benefit Society) who has delegated all responsibilities for fundraising and operating the ship to Steamship Shieldhall Charity.

Steamship Shieldhall Charity objects are:

- To conserve, maintain, operate and exhibit for the public benefit the Steamship Shieldhall.,
- To advance the education of the public in all aspects of British maritime heritage and particularly steam-powered ships and heritage vessels of historic and technical interest, in particular by providing trips, activities, opportunities, events and training days for schools, colleges, uniformed youth organisations, special interest groups, other educational organisations of all types and the general public, alongside and at sea.

The Board of Trustees are seeking interest in the position: "Honorary Treasurer".

Role Summary

As an officer of the Charity, the Treasurer's primary role is bookkeeper and finance manager, ensuring the Charity's funds are used sensibly and are protected from undue risk. The incumbent is also a member of the Executive Committee of Solent Steam Packet Limited, providing similar administrative support to the Committee.

In line with all other roles within the Charity, the position is voluntary and attracts no remuneration.

Key Responsibilities/Deliverables

Oversee the financial affairs of the Charity, its subsidiaries and lottery income. Ensure they are legal, constitutional and within accepted accounting practice with proper records and financial procedures in place i.e. signatories, purchasing limits, purchasing systems.

Regularly report the financial position at Board meetings (income, expenditure, reserves and cash flow etc). Make Board members aware of their financial obligations and take a lead in appraising them of the financial viability of plans, proposals and feasibility studies. Oversee the production of an annual budget.

Produce financial reports/returns, accounts and audits. Lead on appointing and liaising with auditors/an independent examiner.

Arrange payments to creditors as appropriate with appropriate signatures on payments. Make the necessary arrangements to collect payments from debtors and bank payments promptly. Focal point for all HMRC and VAT returns

Personal Qualities

Demonstrate tact, diplomacy and powers of persuasion with good communication, organisation and presentation skills. Knowledge of bookkeeping and financial management.

Knowledge and experience of current and fundraising finance practice relevant to voluntary and community organisations. Demonstrate good financial analysis skills.

*For further details please and an expression of interest in this role, please contact by email:
chairman@ss-shieldhall.co.uk*