**Training Programme 2: Museum Ship Keeping Trainees**

**Shipshape Heritage Training Partnership 2 (SHTP 2)**

**Summary of Training Programme:**

The Shipshape Heritage Training Partnership Project (SHTP 2) has been funded by Skills for the Future, a Heritage Lottery Fund programme, to create new opportunities for vocational-based training in the maritime heritage sector. Eight organisations will support a 12-month placement to enable a new generation of people to develop vanishing essential skills in maintaining, handling and conserving historic vessels.

The successful trainees will be given opportunities to learn and develop these skills, which will enable them to pursue a career in historic ships or maritime heritage sector. There are two clear training pathways, either traditional seamanship or museum ship-keeping. Placements will focus initially on learning key foundation skills needed by anyone seeking a career in ship keeping and the care of historic vessels.

As well as being based on the host vessel or at the host museum site, each trainee will spend time on other historic ships within the partnership through a rotation programme and have the opportunity to participate in a varied training programme, including external courses and vessel rotations

**Reporting to:**

This traineeship will be overseen by the National Historic Ships UK Project Co-ordinator. On a day to day basis this traineeship will be supervised by a representative from the host organisation. Pastoral support will be provided through a mentor scheme.

**Key Responsibilities:**

* Taking part in vessel conservation and preservation as a full member of the team, including maintenance, interpretation programmes and ongoing shipkeeping
* Taking part in rotation and other activities to gain a rounded experience and understanding of different historic vessels
* Completing the NHS-UK Historic Vessel Conservation course and Competency Units in Operating & Maintaining Historic Vessels
* Taking part in all duties associated with maintaining and conserving the historic vessel(s)
* Being responsible for the health and safety of oneself and others
* Working alongside experienced staff to learn traditional maintenance

skills including use of specialist tools, traditional rope work, sail repairs, rigging and basic joinery

* Assisting in welcoming clients of all backgrounds including school groups and helping them learn about and understand the vessel

**Entry Requirements:**

**Essential**

* Grade C or above in GCSE or equivalent in English and Maths
* Able to communicate effectively in English, both verbally and in writing, to understand instructions for equipment and processes
* Being flexible, self-motivated, disciplined and passionate about a long-term career in historic vessels
* Physical fitness, good spatial awareness/hand-eye co-ordination, and good at practical tasks
* Willingness to travel, as well as being away at sea for a period of up to a week at a time and undertake flexible hours as required
* The ability to work independently and as part of a team, with good people skills
* A good level of organisational and problem-solving skills

**Desirable**

* Confidence in dealing with a wide range of people
* Computer literacy: knowledge of using standard word processing packages, email systems and the internet.
* Previous experience of working in the maritime heritage or industrial heritage sectors

**Terms:**

The term of the traineeship will run from October 2018 to September 2019. The guided learning hours is based on a maximum of 48 hours per week on average with hours to be agreed with the placement provider.

There will be a set holiday period at Christmas for two weeks and additional opportunities for breaks as agreed with placement providers.

The trainee may be required to be based on or travel on any partner vessel or museum.

Tax free bursary of £12,000; trainees are expected to cover their accommodation costs from this bursary.

Successful trainees will be subject to an Enhanced DBS check as part of the appointment process.

**Programme Outline**

The placements cover twelve months in order that all trainees have experience and understand the cyclical rhythm of the maritime and museum year; with peak times during school holidays, preparing for new exhibitions and the implementation of major maintenance activities.

* An induction programme and initial skills development programme at Cremyll Sea School, Plymouth
* A course in historic vessel maintenance at IBTC, Lowestoft November-December 2018
* Host placement with vessel or museum, gaining experience in a vocational-based environment
* Two rotations to other historic vessels/museums in the programme, summer 2019
* Historic Vessel Conservation course containing tailored units for traditional ship keeping trainees
* Two week break over Christmas

Although all placements follow the programme laid out above, there are differences between the partner organisations and the experiences they offer which may make one placement more appealing or suitable than another. These differences are explained in the Description of Partner Organisations. When completing the application form, please be clear whether you are applying for a particular placement or have no preference.

**Description of Placements:**

It is intended that the trainees will have significant time with their host organisation to gain an in-depth understanding of running, conserving and maintaining historic vessels over a full season, as well as spending time learning skills on rotation.

All placements will cover the following key areas:

* Developing the core skills and aptitudes as outlined in NHS-UK workbooks
* Experience at sea and operating historic vessels with their host organisation
* Rotation to visit other ships within the partnership to give experience with different types of historic vessel and rig
* Studying the Historic Vessel Conservation course by distance learning
* Developing communication skills needed to engage with clients/members of the public
* Introductions and opportunities to visit other heritage organisations
* Opportunities to improve other life skills such as computer literacy, management and business skills etc.
* Networking opportunities, particularly though the Networking Day and contact with previous trainees who have undergone the same programme
* Coaching on job applications, employability etc.